

WELCOME

Welcome. Thank you for considering Castaway Bay for your next conference, board meeting, training session or social function. Our staff is committed to make your meeting or special event a success from beginning to end.

Castaway Bay is conveniently located in Sandusky, Ohio, between Cleveland and Toledo. Castaway Bay is a 237-room (including 48 suites) resort located on the water's edge. Our year-round facility offers 7,000 square feet of meeting space that can accommodate 10 to 400 people. On-site conference planning, full-service catering and audio/visual equipment are also available for your convenience.

Our on-site Sales & Catering Managers will personally ensure that your ideas and expectations become reality. While working with you they will provide helpful guidance in all stages of planning your event. The information contained in this packet will assist you in planning your group's function, however, we will be pleased to design a custom package exclusively for you based on your specific requirements.

We are a professional team committed to exceeding your expectations, as well as those of your guests and attendees. Let Castaway Bay take care of you. All you have to do is pick-up the phone and call. We'll take care of the rest. We look forward to making your event memorable. Your satisfaction is our priority.

Sincerely,

Castaway Bay

DIRECTIONS AND TRANSPORTATION

Directions to Castaway Bay, Sandusky, OH

Cleveland

Take I-90/Rt. 2, West to Sandusky. Exit Rt. 2, at Rye Beach Road (on the west side of Huron) turn right at stop sign, left at stop light which is Rt. 6 (also called Cleveland Rd.). We are located approximately, 5 miles on the North (right) side, just before the Cedar Point Causeway.

Ohio Turnpike from Toledo or Cleveland

Get off at Exit 118 and take Rt. 250 North about 10 miles to Sandusky. Stay on 250/Milan Rd., and at the overpass you will exit to the right and follow the Cedar Point signs. Go 1/4 mile to Cleveland Rd. (Rt. 6), turn right and we are located on the left, just past the Cedar Point entrance.

Cleveland Hopkins Airport

Take I-480 West to Toledo. Get on the Ohio Turnpike at Exit 151. Take the turnpike to Exit 118 - Sandusky and follow directions as listed above for Ohio Turnpike.

Columbus

Take 270 to 23 North thru Delaware. Take Rt. 4 North to Rt. 2. Take Rt. 2 East to Rt. 250, turn on 250 North and follow Cedar Point signs. We are located on the left, just past the Cedar Point Entrance.

Dayton

Take I-75 North to Bowling Green. Take Rt. 6 East into Sandusky. Take Rt. 2 East to Rt. 250 North about 10 miles to Sandusky. At the overpass take a right and follow the Cedar Point signs. Go 1/4 mile to Cleveland Rd. and turn right. We are located on the left, just past the Cedar Point entrance.

Michigan

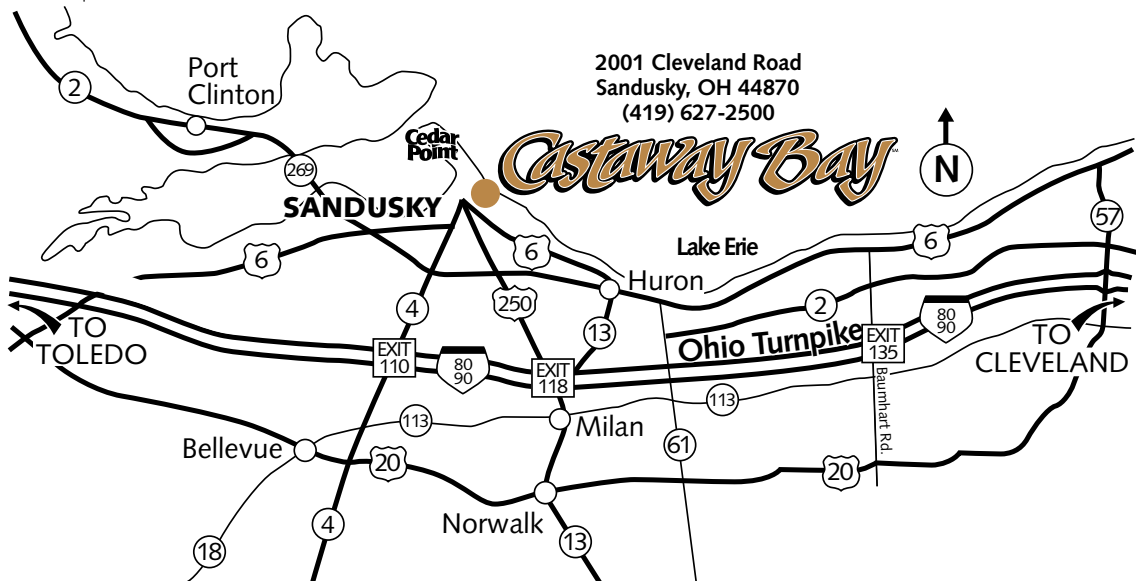
Take US-23 south to 475 South/Ohio Turnpike. Follow the Turnpike signs along 475 to Salisbury Road exit, (Maumee) and continue to follow signs to Ohio Turnpike. Take Ohio Turnpike East to Exit 118, Sandusky - Follow directions as listed above for the Ohio Turnpike.

Toledo Airport

Rt. 2 East to Rt. 475 South - exit Reynolds Road. Turn left - follow signs to Ohio Turnpike (Rt. 80-90)

Cincinnati

Take I-71 North until you get to Mansfield. Take US Rt. 13 until you get to US Rt. 250. US Rt. 250 North will bring you to Sandusky. Follow the Cedar Point signs to Cleveland Rd. We are located on the left, just past the Cedar Point entrance.



Shipping and Receiving:

Small packages for meetings may be delivered to the Hotel no more than 48 hours prior to the program due to minimal amount of storage space. Items should be addressed to the meeting contact with attention to the Hotel Sales & Catering Staff Member working on the program. Packages should be marked "Hold for Arrival" and list the date of the program clearly on all labels. The hotel does not accept any freight that must be unloaded by the hotel staff, unless this is pre-arranged with the Hotel, at that time staff may be provided at \$15.00 per hour, per person. The return shipment of all packages/boxes is the responsibility of the group. Any packages/boxes left at the Hotel for more than 15 days will be discarded.

Menu Selection:

The enclosed menus are presented as a sampling of what Castaway Bay offers. The Sales Staff will be delighted to assist you with all aspects of planning a truly elegant event. Menu prices reflect current market prices and are subject to increase. Prices can be confirmed 30 days prior. All food and beverage consumed in the Hotel must be purchased from the Hotel. All prices are on a per person basis unless otherwise specified. Prices are subject to state sales tax and an 18% service charge.

Guarantee:

A final guarantee of attendance must be conveyed to the Sales & Catering Office (72) hours in advance. This number will be considered a guaranteed minimum, not subject to reduction. In the event a guarantee is not received, the original count (expected number) will be considered the minimum guarantee.

Deposit, Cancellation and Payment Policy:

In order to reserve function rooms, we require a deposit commensurate with the space held. In the event of cancellation, the deposit will be refunded only if the space is re-sold. Unless credit had been established in advance, full payment must be made on the day of the function.

Service Charge and Tax:

A fixed service charge of 18% and all state sales tax will be applied to all food and beverage charges. A copy of your tax exempt certificate must be on file with the Hotel in order to obtain tax exempt status.

Linen:

The Hotel provides white tablecloths, and a variety of colored napkins. Specialty linens are available at an extra charge.

Banquet Room Assignment:

Function rooms are assigned by the number of people anticipated. If attendance drops or increases, we reserve the right to change groups to a room suitable for that attendance. As other guests may utilize the same room as you prior to or following your function, please adhere to the times agreed upon. Should your time change, please contact the Sales Office and every effort will be made to accommodate you.

AUDIO/VISUAL EQUIPMENT AND CHARGES

Video Equipment

VCR with (1) 27" Monitor	\$100.00
VCR with (2) 27" Monitors	150.00
VCR with (1) 32" Monitor	140.00
VCR with (2) 32" Monitors	215.00
VCR	50.00
27" Color Monitor with cart	65.00
32" Color Monitor with cart	95.00

Projectors

LCD Data Projector (XGA 1024x768 resolution)	\$225.00
35mm Carousel Slide Projector	30.00
35mm Cordless Remote	25.00
Overhead Projector	30.00

Projection Screens

6' x 6' Screen	\$ 25.00
8' x 8' Screen	30.00

Audio

Wireless Lavalier Microphone	\$ 85.00
Microphone (1) with stand	No Charge
Mixer (2 to 4 microphones).	25.00 per mic

Meeting Aids

Laser Pointer	\$ 25.00
Tele-Conference Speaker Phone	75.00
Flipchart with Pads/Markers.	25.00
Display Easel	7.00
4' x 6' Corkboard	7.00
2½' x 3' Whiteboard	25.00
4' x 8' Whiteboard.	35.00
Standing Podium (1).	No Charge
Projector stand or cart (with no equipment)	25.00

Labor

Dance Floor Assembly Fee	\$ 50.00
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Additional Labor Fees may be added if room set-up is changed after arrival.

Additional equipment available upon request. Delivery charge may apply to special item. Prices subject to change without notice. All prices are per room per day. Please allow 72 hours in advance to guarantee delivery.

CATERING MENUS - BREAKFASTS

Bayview Breakfast Buffet (*minimum of 25*) \$11.50

- Selection of Fruit Juices
- Sliced Seasonal Fruit
- Assorted Breakfast Pastries and Breads
- Assortment of Cold Cereals
- Breakfast Potatoes
- Scrambled Eggs
- Bacon and Sausage
- Choice of:** Cinnamon French Toast or Pancakes with warm syrup
- Buttermilk Biscuits and Gravy
- Coffee and Tea

Plated Breakfasts

Scrambled Eggs with Choice of Bacon, Ham or Sausage. \$ 8.35

- Breakfast Potatoes
- Buttermilk Biscuit
- Seasonal Fruit Garnish
- Orange Juice
- Coffee or Tea

Cinnamon French Toast with maple syrup 9.70

- Choice of:** Bacon, Ham or Sausage
- Seasonal Fruit Cup
- Orange Juice
- Coffee or Tea

The Healthy Choice 10.20

- Bowl of Granola with Yogurt and seasonal fruit
- Oat Bran Muffin
- Orange Juice
- Coffee or Tea

All prices subject to an 18% service charge and state sales tax.

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CATERING MENUS - COFFEE BREAKS

The Castaway Continental	\$7.00
Orange & Grapefruit Juices, Sliced Fresh Fruit, Assorted Breakfast Pastries and Breads, Coffee, Decaffeinated Coffee and Tea	
Cookie Time	4.75
Assorted Cookies, Assorted Sodas & Bottled Water	
Ice Cream Cart	5.00
Assorted Ice Cream Bars & Sandwiches, Assorted Sodas & Bottled Water	
Cedar Point Midway Break	7.50
Mini Corn Dogs with condiments, Hot Pretzels with mustard and cheddar cheese, Fresh Popcorn, Dry Roasted Peanuts, Assorted Sodas & Bottled Water	
The Healthy Break	7.25
Granola Bars, Trail Mix, Sliced Fresh Fruit, Bottled Water and Chilled Fruit Juices,	

Refreshment Breaks

Coffee, Decaffeinated Coffee, Premium and Herbal Teas (<i>per person</i>)	\$2.50
Assorted Sodas (<i>as consumed</i>)	2.25
Bottled Water (<i>as consumed</i>)	2.35
Assorted Juices (<i>as consumed</i>)	2.60
Coffee, Decaffeinated Coffee, Premium and Herbal Teas,	4.25
Assorted Sodas and Bottled Water (<i>per person</i>)	

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CATERING MENUS - LUNCHEON

Entrées

All entrées served with Choice of cup of soup or garden salad with dressings,
Chef's choice of Vegetable, Chef's choice of potato or rice, rolls & butter, beverage & dessert.

Boneless Breast of Chicken, Roasted Red Pepper, Piccata, Marsala or BBQ	\$ 13.75
Boneless Breast of Chicken, stuffed with sage dressing	14.15
Sliced Sirloin of Beef, wild mushroom sauce	16.50
Beef Stroganoff on egg noodles	14.25
Oriental Stir Fry over steamed rice, beef or chicken	13.50
Chicken Alfredo Linguini	13.25
Cheese Ravioli	11.50
Breaded Perch	15.25
Lake Erie Walleye	16.00

Light Lunches

Light lunches served with choice of dessert and beverage.

Chicken Salad Wrap, pasta salad & fruit garnish	\$ 9.95
Turkey & Swiss Wrap, potato salad & fruit garnish	9.95
Chicken Caesar Salad, rolls & butter	10.50
Chef's Salad, assorted dressings, rolls & butter.	10.50

Dessert

Chocolate Mousse	Chocolate Layer Cake
Ice Cream: Chocolate, Vanilla or Strawberry	Lemon Layer Cake
Apple Pie	Carrot Cake
Walnut Cake	Fruit Pie

Box Lunch	\$11.50
Includes Soda, Whole Apple, Wrap Sandwich (Variety of Turkey, Roast Beef, Chicken Salad, Ham or Tuna), Condiments, Assorted Chips, Brownie or Cookies.	

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CATERING MENUS - SPECIALTY LUNCHEON BUFFETS

<p>Hot Sandwich Buffet (<i>minimum 25</i>)</p> <p>Soup du Jour, Potato Salad, Grilled Veggie Salad, Meatball Hoagies, Philly Cheese Steak with peppers & onions, Condiments & Toppings, Potato Chips, Brownies and Beverage</p>	<p>\$14.75</p>
<p>Taco Bar (<i>minimum 25</i>)</p> <p>Tortilla Soup, Garden Salad with dressings, Cheese Enchiladas, Beef & Chicken Taco Meat, Taco Shells, Flour Tortillas & Tortilla Chips, Refried Beans, Spanish Rice, Appropriate Condiments, Tortilla Wrapped Cheesecake and Beverage</p>	<p>14.25</p>
<p>Baked Potato and Salad Extravaganza (<i>minimum 25</i>)</p> <p>Garden Salad with dressings & toppings, Grilled Vegetable Salad, Pasta Salad, Jumbo Baked Idaho Potatoes, Beef Chili, Shredded Cheese, Warm Cheese Sauce, Bacon, Steamed Broccoli, Cottage Cheese, Sour Cream & Chives, Rolls & Butter, Brownies and Beverage</p>	<p>13.50</p>
<p>Deli Sandwich Buffet (<i>minimum 25</i>)</p> <p>Soup du jour, Pasta Salad, Garden Salad with dressings, Potato Salad, Assorted Breads, Assorted Cold Meats & Cheeses, Condiments, Potato Chips, Brownies and Cookies and Beverage</p>	<p>13.50</p>
<p>The Picnic (<i>minimum 25</i>)</p> <p>Creamy Coleslaw, Potato Salad, Baked Beans, Hot Dogs, Hamburgers, Italian Sausages with peppers & onions, Assorted Condiments, Apple Pie and Beverage</p> <p><i>*Garden Burgers available upon request</i></p>	<p>14.50</p>
<p>Pizza & Salad (<i>minimum 25</i>).</p> <p>Minestrone Soup, Antipasto Salad, Garden Salad with dressings, Assorted Pizzas, Tiramisu and Beverage</p>	<p>14.00</p>
<p>Hot Luncheon Buffet (<i>minimum 30</i>)</p> <p>Soup du Jour Garden Salad with dressings Chef's Selection of Potato or Rice Chef's Selection of Vegetable</p> <p>Your Choice of Two:</p> <ul style="list-style-type: none"> Beef Burgundy with pepper & onions Sliced Roast Beef with Mushroom Sauce Boneless Breast of Chicken (<i>Marsala, Piccata, BBQ, Roasted Red Pepper</i>) Baked Cod Homestyle Meatloaf Fried Chicken Pasta with Meat Sauce Beef Stroganoff with Buttered Egg Noodles <p>Assorted Desserts Beverage</p>	<p>16.75</p>

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CATERING MENUS - DINNER MENU

Entrées *(Please select one)*

All entrees include Garden Green Salad with assorted dressings,
Chef's Vegetable Selection, Choice of Starch, Dessert and Beverage.
Caesar salad may be substituted for an additional \$1.75 per person.

Boneless Breast of Chicken, stuffed with sage dressing	\$21.95
Boneless Breast of Chicken, Roasted Red Pepper, Piccata or Marsala	20.95
Sliced Pork Medallions with Fruit Chutney.	22.50
Breaded Veal Parmesan over Linguini, with Marinara Sauce	23.95
Breaded Perch	24.95
Lake Erie Walleye	24.95
Salmon with Lemon Beurre Blanc	22.95
Sliced Strip Loin with Mushroom Sauce	22.95
Roast Prime Rib of Beef, au Jus	26.95
Broiled Filet Mignon with Mushroom Cap	29.95
New York Strip Steak, onion marmalade	28.50
Shrimp, Chicken or Vegetarian Pasta Prima Vera Alfredo	
Shrimp	22.95
Chicken	19.95
Vegetable	18.85
Vegetable Napoleon, portobello, eggplant, zucchini, yellow squash with mozzarella cheese	20.95

Starch *(Please select one)*

- Garlic Mashed Potatoes
- Roasted Yukon Gold Potatoes
- Baked Idaho Potato
- Rice Pilaf
- Twice Baked Potatoes (^{\$}1.00)
- Garlic Roasted New Potatoes

Desserts *(Please select one)*

- New York Style Cheesecake with
Raspberry Sauce
- Chocolate Mousse
- Black Forest Cake
- Carrot Cake
- Turtle Cheesecake
- Peach Pie
- Apple Pie

**Specialty desserts available upon request

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CATERING MENUS - DINNER THEME BUFFETS

30 person minimum

Mexican Fiesta	\$24.95
Tortilla Soup, Garden Salad with dressings, Refried Beans & Spanish Rice, Vegetable Quesadillas, Taco Meat, Fajita Chicken & Beef Strips, Sautéed Onions & Peppers, Taco Shells & Flour Tortillas, Tortilla Chips & Salsa, Shredded Cheese & Lettuce, Diced Onions & Tomatoes, Black Olives & Jalapeños, Sour Cream & Guacamole, Tortilla Wrapped Cheesecake, Beverage	
Bayview Dinner Buffet.	21.25
Soup du Jour, Garden Salad with dressings, Salad Assortment Choice of two: Sliced Roast Beef, Beef Stroganoff, Breast of Chicken (<i>Piccata, Roasted Red Pepper, Marsala or BBQ</i>), Herb Roasted Chicken, Roast Pork, Baked Cod, Pasta with Meat Sauce, Chef's Choice of Potato, Noodles or Rice, Chef's Choice of Vegetable, Rolls & Butter; Assorted Desserts, Beverage	
Choice of three items	25.25
Italian Buffet	26.25
Minestrone Soup, Fresh Mozzarella Salad, Caesar Salad or Garden Salad with dressings, Chef's Selection of Grilled Vegetables, Chicken Parmesan, Sausage and Peppers with Onions, Cheese Ravioli with Marinara, Penne Pasta Primavera Alfredo, Garlic Bread, Tiramisu, Beverage	
Kansas City Barbeque	27.95
Chili, Garden Salad with dressings, Sliced Tomato & Cucumber Salad, Baked Beans, Sautéed Green Beans with bacon & red onion, Fried Redskin Potatoes, Barbecue or Fried Chicken, St. Louis Style BBQ Ribs, Cornbread, Apple & Pecan Pie, Beverage	
Prime Rib Dinner Buffet.	29.95
Soup du Jour, Garden Salad with dressings, Salad Assortment, Carved Prime Rib of Beef, au Jus, Chicken <i>Piccata or Marsala</i> , Seafood Newburg with White Rice, Baked Potatoes with Sour Cream, Chef's Choice of Vegetable, Rolls & Butter, Assorted Desserts, Beverage	

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CATERING MENUS - RECEPTION MENU

Hot Hors D'oeuvres

(100 pieces)

Crab Cakes, Cajun Remoulade	\$190.00	Mini Quiche.	\$155.00
Pot Stickers	105.00	Spinach & Feta Puffs	130.00
Coconut Shrimp	205.00	Swedish or Italian Meatballs	130.00
Baby Back Ribs	150.00	Spring Rolls	155.00
Honey Garlic Chicken Fingers.	155.00	Chicken Fingers.	155.00
Stuffed Mushrooms Florentine.	155.00	Mini Pizza	130.00
Mushroom Caps w/Seafood Stuffing	185.00		

Cold Hors D'oeuvres

Finger Sandwiches (100 pieces).	\$130.00
Cocktail Shrimp (100 pieces).	260.00
Deviled Eggs (100 pieces).	130.00
Salami Coronets (100 pieces).	130.00
Fresh Fruit Mirror (serves 50)	185.00
Assorted Vegetable Display w/ Dip (serves 50)	105.00
Southwestern 3-Layer Dip with Nacho Chips (serves 50)	105.00
American & Imported Cheese Display with Assorted Crackers (serves 50).	155.00

Carved To Order

(please add \$50 attendant fee)

Boneless Turkey Breast (serves 25)	\$100.00	Baked Ham (serves 50).	\$180.00
Roast Tenderloin of Beef (serves 25)	275.00	Inside Round of Beef (40).	235.00

** all above items will be served with rolls and appropriate condiments

Specialty Items

Fruit & Cheese Tray (serves 50)	\$180.00
Antipasto Tray (serves 50)	150.00
Chocolate Dipped Strawberries	3.00 ea.
Sliced Smoked Salmon Display	170.00
Crab Stuffed Shrimp wrapped in Bacon (50 pieces).	155.00
Artichoke & Crab Dip, tortilla chips (serves 50)	105.00

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CATERING MENUS - RECEPTION MENU

Pasta Station

\$5.75 per person/20 person minimum (\$35.00 attendant fee)

Pasta prepared by our Chef's in your room.

Choice of two: Tortellini, Penne, Linguini, Fettuccini

Choice of two: Marinara, Meat, Pesto, Alfredo

Mexican Station

\$8.50 per person/20 person minimum

Cheese Quesadillas

Beef Taco's

Chicken Fajita with peppers & onions

Tortilla Chips

Condiments: Sour Cream, Onions, Salsa, Cheddar Cheese & Lettuce

Asian Station

\$10.50 per person/20 person minimum

Spring Rolls, *Hot Mustard and Sweet 'n Sour*

Beef or Chicken Sate

Shrimp Stir Fry

Fried Rice

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CATERING MENUS - BEVERAGE PLANS

#1 – Host Or Cash Bar

Fully stocked bar, serving mixed drinks, beer, wine and sodas. Charges are based on the actual number of drinks served.

	Host	Cash
Premium Liquors	\$4.75	\$5.50
House Select	4.00	4.50
Domestic Beer	3.00	3.50
Premium Beer	4.00	4.50
House Wine	4.00	4.50
Cordials	5.75	6.25
Soft Drinks	1.75	2.00

#2 - Complete Package Bar

Unlimited cocktail hour.
Charges based on a per person basis for each hour.

House Select

1 hour	\$ 12.00
2 hours	15.00
3 hours	18.00
4 hours	21.00

Premium

1 hour	\$ 14.00
2 hours	17.00
3 hours	20.00
4 hours	23.00

Beer, Wine and Soda (House Select)

1 hour	\$ 12.00
2 hours	15.00
3 hours	18.00
4 hours	21.00

Beer, Wine and Soda (Premium)

1 hour	\$ 14.00
2 hours	17.00
3 hours	20.00
4 hours	23.00

#3 - By The Bottle

All bars include mixes and garnishes.
Charges will be based on consumption.

House Select

Bourbon – Jim Beam	\$ 90.00
Whiskey – Windsor Canadian	90.00
Scotch – Dewars White Label	100.00
Gin – Beefeaters	95.00
Rum – Bacardi Silver	90.00
Vodka – Smirnoff Red	90.00
Tequila – Pepe Lopez.	90.00

Premium

Bourbon – Jack Daniels	\$100.00
Whiskey – Crown Royal	110.00
Scotch – Chivas Regal	130.00
Gin – Tanqueray	100.00
Rum – Bacardi Gold	100.00
Vodka – Absolut	100.00
Tequila – Cuervo Gold	100.00

Wine

Woodbridge	\$ 16.00
White Zinfandel, Chardonnay, Merlot, Cabernet Sauvignon	
Relax Reisling.	22.00
Kim Crawford Sauvignon Blanc	25.00
Blue Tongue Shiraz	21.00
Davidson Merlot	22.00

*Specialty wines may be ordered with a ten-day notice.

Additional Beverage

Fruit Punch (per gallon)	\$ 32.00
Champagne Punch (per gallon)	47.00

Champagne

House	\$ 16.75
Martini & Rossi.	28.00

Parties of 35 or more require the services of a Bartender.

Cordials and liqueurs are available upon request. Bartender charge of \$50.00 per bartender if the bar does not exceed \$350.00 in sales. Castaway Bay is the only licensed authority to sell and serve liquor for consumption on the premises. It is not permissible to bring liquor, beer or wine into the hotel. All prices are subject to 18% service charge and state sales tax.